

**HANOVER FIRE PROTECTION DISTRICT**  
**LETTER OF BUDGET TRANSMITTAL**

To: Division of Local Government  
1313 Sherman Street, Room 521  
Denver, Colorado 80203

Date: 11 December, 2018

Attached is a copy of the 2018 supplemental budget for Hanover Fire Protection District in El Paso County, submitted pursuant to Section 29-1-113, C.R.S and 29-1- 109, C.R.S. This budget was adopted on 11 December, 2018. If there are any questions on the budget, please contact Carl W Tatum at (719) 382-1900, and 13325 Old Pueblo Rd, Fountain Co 80817.

I, Carl W Tatum, District Administrator,  
(name) (title)

certify that the enclosed is a true and accurate copy of the 2015 Adopted Supplemental Budget of the Hanover Fire Protection District.



Form DLG 54

# RESOLUTION/ORDINANCE TO ADOPT BUDGET

(Pursuant to 29-1-108, C.R.S.)

A RESOLUTION/AN ORDINANCE SUMMARIZING EXPENDITURES AND REVENUES FOR EACH FUND AND ADOPTING A BUDGET FOR THE HANOVER FIRE PROTECTION DISTRICT, COLORADO, FOR THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF JANUARY, 2018, AND ENDING ON THE LAST DAY OF DECEMBER, 2018.

WHEREAS, the Board of Directors of HANOVER FIRE PROTECTION DISTRICT has appointed Carl Tatum, District Administrator, to prepare and submit a proposed supplemental budget to said governing body at the proper time; and

WHEREAS, Carl Tatum, District Administrator has submitted a proposed budget to this governing body on 10 October, 2017, for its consideration; and

WHEREAS, whatever increases may have been made in the expenditures, like increases were added to the revenues or planned to be expended from reserves/fund balances so that the budget remains in balance, as required by law.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS of the HANOVER FIRE PROTECTION DISTRICT, Colorado:

Section 1. That the budget as submitted, amended, and summarized by fund, hereby is approved and adopted as the budget of the HANOVER FIRE PROTECTION DISTRICT for the year stated above.

Section 2. That the budget hereby approved and adopted shall be signed by Board President and made a part of the public records of the District.

ADOPTED, this 11<sup>th</sup> day of December, A.D., 2018

Dwane Baker, President

Calvin Jung, Vice President

Michael Miller, Treasurer

Scott L. H., Secretary

Dwight, Board Member

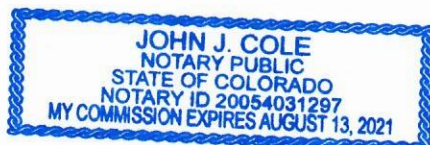
Attest: \_\_\_\_\_

This document has been subscribed and affirmed before me in the county of El Paso, state of Colorado, this

11<sup>th</sup> day of December, 2018.

John J. Cole, Notary Public

My Commission Expires: August 13, 2021





# RESOLUTION/ORDINANCE TO APPROPRIATE SUMS OF MONEY

(Pursuant to Section 29-1-108, C.R.S.)

A RESOLUTION/AN ORDINANCE APPROPRIATING SUMS OF MONEY TO THE VARIOUS FUNDS AND SPENDING AGENCIES, IN THE AMOUNT AND FOR THE PURPOSE AS SET FORTH BELOW, FOR THE HANOVER FIRE PROTECTION DISTRICT, COLORADO, FOR THE 2018 BUDGET YEAR.

WHEREAS, the HANOVER FIRE PROTECTION DISTRICT has adopted the supplemental budget in accordance with the Local Government Budget Law, on 11 December, 2018, and;

WHEREAS, the HANOVER FIRE PROTECTION DISTRICT has made provision therein for revenues in an amount equal to or greater than the total proposed expenditures as set forth in said budget, and;

WHEREAS, it is not only required by law, but also necessary to appropriate the revenues and reserves or fund balances provided in the budget to and for the purposes described below, thereby establishing a limitation on expenditures for the operations of the HANOVER FIRE PROTECTION DISTRICT.

NOW, THEREFORE, BE IT RESOLVED/ORDAINED BY THE BOARD OF DIRECTORS OF THE HANOVER FIRE PROTECTION DISTRICT, COLORADO:

Section 1. That the following sums are hereby appropriated from the revenue of each fund, to each fund, for purposes stated:

**GENERAL FUND:**

Current Operating Expenses	\$	612310
Capital Outlay	\$	304000
Debt Service	\$	0
<b>TOTAL GENERAL FUND</b>	<b>\$</b>	<b>916310</b>

ADOPTED THIS 11<sup>th</sup> day of December A.D. 2018.

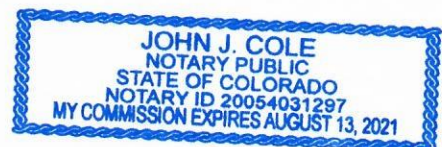
Dwaine Baker, President  
Cathy Jengh, Vice President  
Michael Mueller, Treasurer  
Don St, Secretary  
Duffy, Board Member

Attest: [Signature]  
(Official's signature and title)

This document has been subscribed and affirmed before me in the county of El Paso, state of Colorado, this 12<sup>th</sup> day of December, 2018.

John J. Lee, Notary Public

My Commission Expires: August 13, 2021



Hanover Fire Protection District  
Supplemental Budget 11 Dec 2018

Acct No	Description	2017 Budget	Supplemental 2017 Budget	2018 Budget	2018 Supplemental Budget
	Assessed Valuation	42,439,320	42,439,320	43,215,700	43,215,700
	District Mil Levy	0.007	0.007	0.007	0.007
	<b>Revenues</b>				
101.00	Beginning Fund Balance January 1,	150,000	217,703	325,000	370,378
311.00	Property Taxes	297,075	297,075	302,510	302,510
311.10	Contract for service	8,380	185,084	8,380	95,895
311.20	Interest Income	2,000	2,000	2,687	2,687
311.30	Member's reimbursement to District offered Insurance Policies	0	0	0	0
311.40	Donations	0	0	0	0
311.50	Capital sale of assets	0	4,635	0	0
311.45	Insurance Claims				123,938
311.60	Fuel Rebate	0	0	0	2,406
312.00	Grants	0	0	0	0
312.10	Grants carry over from previous year budget	0	0	0	0
312.20	Grants for upcoming year	0	0	0	0
780.00	Reserve	0	0	0	0
500.00	Capital Improvements savings Account	0	0	0	0
200.00	Abatements	15,639	15,639	18,496	18,496
	<b>TOTAL AVAILABLE RESOURCES</b>	<b>473,094</b>	<b>722,136</b>	<b>657,073</b>	<b>916,310</b>
	<b>ESTIMATED EXPENDITURES</b>	<b>427,896</b>	<b>615,636</b>	<b>537,573</b>	<b>994,810</b>
	<b>Adminstration</b>				
415.10	Audit & Consulting	1,800	10,400	1,200	1,200
415.20	Bank Service Charges	500	500	500	250
415.30	Bookkeeping	3,200	3,200	5,000	5,000
415.40	Election	0	0	10,000	15,000
415.50	Legal fees & Notices	1,000	1,000	1,808	800
415.60	Office Supplies	2,000	2,000	2,000	2,800
415.70	Achievements & Incentives	5,000	5,000	4,000	4,000
415.80	Data Automation Support / ERS	2,100	1,688	2,200	2,200
<b>Total</b>		<b>15,600</b>	<b>23,788</b>	<b>26,708</b>	<b>31,250</b>
<b>416.00</b>	<b>Operations</b>				
416.10	Fire suppression expendables	1,000	1,000	1,000	1,600
416.20	Medical supplies expendables	4,000	4,000	4,000	8,000
416.30	Fuel and oil	20,000	20,000	25,000	35,000
416.40	Building & Vehicle Insurance	13,500	13,000	13,000	14,000



Hanover Fire Protection District  
Supplemental Budget 11 Dec 2018

Acct No	Description	2017 Budget	Supplemental 2017 Budget	2018 Budget	2018 Supplemental Budget
416.50	Utilities	20,000	20,000	20,000	20,000
<b>Total</b>		<b>58,500</b>	<b>58,000</b>	<b>63,000</b>	<b>78,600</b>
<b>417.00</b>	<b>Maintenance</b>				
417.10	Vehicle maint.	31,000	49,186	40,000	76,765
417.20	Building maint.	15,000	15,000	15,000	15,000
417.30	Radio and Pager Maint.	6,500		6,500	6,500
417.40	PPE & SCBA's maint.	2,500	2,500	2,500	2,500
417.50	Medical equipt. maint.	350	350	350	350
<b>Total</b>		<b>55,350</b>	<b>67,036</b>	<b>64,350</b>	<b>101,115</b>
<b>418.00</b>	<b>Benefits</b>				
418.10	Salary	52,200	52,200	62,200	62,200
418.15	FF Salary	0	10,000	48,000	48,000
418.16	Part Time	0	0	0	0
418.20	Employer Tax Expense	4,800	6,000	10,722	10,722
418.30	Volunteer Pension	22,000	22,000	22,000	220,000
418.40	Volunteer Stipend	10,000	88,000	10,000	10,000
418.45	Volunteer FF Deployment Pay	0	0	17,900	54,276
418.50	Accident and Sickness Disability	2,900	2,808	2,808	4,000
418.60	Workmans Compensation Insurance	3,000	2,300	3,000	3,000
418.70	Recruitment and Retention	6,000	6,000	6,000	6,000
418.80	District offered insurance policys with volunteers reimbursement	0	0	0	0
<b>Total</b>		<b>100,900</b>	<b>189,308</b>	<b>182,630</b>	<b>418,198</b>
<b>419.00</b>	<b>Communications</b>				
419.10	Regional Radio Network Support	7,800	7,800	7,800	7,800
419.20	County Paging Network Support / Active 911	2,500	2,500	2,500	2,500
419.30	Cellular support	4,200	4,200	4,200	4,200
419.40	Web Page	1,500	1,500	1,500	1,500
<b>Total</b>		<b>16,000</b>	<b>16,000</b>	<b>16,000</b>	<b>16,000</b>
<b>420.00</b>	<b>Training</b>				
420.10	Firefighter Training	10,000	10,000	10,000	10,000
420.20	EMS Training	5,000	5,000	5,000	5,000
420.30	Admin. Training	1,000	1,000	1,000	1,000
420.40	Chief Training	6,000	6,000	6,000	6,000
420.50	Assn. Fees / Dues	750	750	750	750
420.60	Fire Prevention	500	550	500	500
420.70	Subscription Services	200	200	200	200
<b>Total</b>		<b>23,450</b>	<b>23,500</b>	<b>23,450</b>	<b>23,450</b>
<b>421.00</b>	<b>Lease and Bond Purchase</b>				
421.10	Lease payments	33,304	33,304	65,350	65,350
421.20	DFPC State Truck Lease	200	200	200	200



Hanover Fire Protection District  
Supplemental Budget 11 Dec 2018

Acct No	Description	2017 Budget	Supplemental 2017 Budget	2018 Budget	2018 Supplemental Budget
421.30	Bond Payments	0	0	0	0
<b>Total</b>		<b>33,504</b>	<b>33,504</b>	<b>65,550</b>	<b>65,550</b>
<b>422.00</b>	<b>Capital Purchases</b>				
422.10	Vehicles	0	25,000	0	20,000
422.20	PPE & SCBA's	20,000	20,000	20,000	40,000
422.30	Radio / Pager Replacement	20,000	20,000	10,000	10,000
422.40	Truck Mounted Equipment	12,500	10,000	7,000	7,000
422.50	New building, renovation, additions	15,000	15,000	0	98,000
422.60	Fixed Support Equipment	0	0	0	0
422.70	Office Equipment	6,000	6,000	6,000	6,000
422.80	Medical equipment	1,000	1,000	1,000	1,000
422.90	Land	2,500	2,500	2,500	2,500
<b>Total</b>		<b>77,000</b>	<b>99,500</b>	<b>46,500</b>	<b>184,500</b>
<b>423.00</b>	<b>Reserves</b>				
423.10	Equipment	12,592	30,000	14,385	30,147
423.20	Contingency	10,000	35,000	15,000	21,000
423.30	Emergency	25,000	40,000	20,000	25,000
<b>Total</b>		<b>47,592</b>	<b>105,000</b>	<b>49,385</b>	<b>76,147</b>
<b>500.00</b>	<b>Capital Improvement Saving Account</b>				
500.10	Land	0	5,000	7,500	7,500
500.20	New construction, addition and or remodel of current buildings	6,150	15,000	20,000	20,000
500.30	Vehicles	18,000	35,000	40,000	40,000
500.40	PPE & SCBA's	12,000	20,000	25,000	25,000
500.50	Loose or handheld equipment	8,000	10,000	12,000	12,000
500.60	Radio / Pager Replacement	1,500	15,000	15,000	15,000
	<b>TOTAL AVAILABLE CAPITAL SAVINGS ACCOUNT</b>	<b>45,650</b>	<b>100,000</b>	<b>119,500</b>	<b>119,500</b>
	<b>ESTIMATED EXPENDITURES</b>	<b>427,896</b>	<b>615,636</b>	<b>537,573</b>	<b>994,810</b>
	<b>TOTAL AVAILABLE CAPITAL SAVINGS</b>	<b>45,650</b>	<b>100,000</b>	<b>119,500</b>	<b>119,500</b>
	<b>TOTAL USE OF RESOURCES</b>	<b>473,546</b>	<b>715,636</b>	<b>657,073</b>	<b>1,114,310</b>
	<b>Ending Fund Balance December 31</b>				