

**HANOVER FIRE PROTECTION DISTRICT
MEETING MINUTES
November 14, 2017**

- 1. Community Budget Hearing for the 2018 Hanover Fire Protection District**

- 2. Close the Budget Hearing for the 2018 Hanover Fire Protection District.**

- 3. Convene the District Board meeting.**

Dwane Baker called the meeting to order at 7:00 pm

4. CHANGES TO AGENDA/POSTPONEMENTS

Mr. Baker asked for the agenda to be changed to reflect ‘approve of the October minutes’ not ‘September’.

5. PUBLIC COMMENT:

Cathy Junglen addressed the members of the board regarding the resignation email she had sent on October 10, 2017. Over the last month, she stated she’d been approached by the board president, the Fire Chief along with a few fellow firefighters encouraging her to reconsider her resignation. After much thought she has decided to rescind her resignation and continue throughout the remainder of her term on the Fire Board.

No other public comment.

6. APPROVAL OF THE MINUTES FROM OCTOBER

Dwight Smith asked for the October Minutes be corrected to state the fire truck at the ‘Hanover School District #28 Health Fair’ instead of ‘Elementary School Health Fair’. Cathy Junglen made a motion to approve the amended October Minutes. Dwight Smith seconded the motion. All voted, “aye.”

7. REGULAR BUSINESS:

A. Treasurer’s Report for November

Nothing out of the ordinary. C.T. looking strong going into November. Carrying over 334. Several fires haven’t been paid until early December 30 something. Money is still coming in from the county. The department will be rolling more money over than anticipated. Dwight Smith made a motion to approve the October Treasurer’s Report. Cathy Junglen seconded the motion. All voted “aye.”

B. Chief’s Report

Front Range-Midway Solar Energy Facility-the Departments commitment letter is on the condition of the final project proposal submission to the County. Colorado Energy Recycling-the Department is working with CER on updating fire plans and addressing some changes to operation plans, points of contact and contracts. Intrawest Tire-AmeriGas is due to install propane tanks and have a fill station on their current location. This project is expected to take place late next year and a number of fire codes will need to be followed to include: concrete barriers and internal chainlink fence as per State and County Fire Code. Both 2017 AFG grants applied for were denied. Deployment packets have been submitted.

The Department received committed donations from two organizations this last month (Colorado Energy Recycling and Mid-Way Ranches Fire Protection District). The money donated will go towards purchasing a Thermal Imager Camera for Station Three (on 3513) and Station Two (on 3512). Colorado Energy Recycling has committed a donation, in the first quarter of 2018, that will allow the Department to purchase another one for Station One (on 3511).

C. Deputy's Chief Report

Alarms so far this year: 334. Maintaining the level of calls projected for the year around 450-460. Wildland Academy holds classes at Wildland Fire & Incident Management Academy January 6-12 of 2018. Firefighters were asked which classes they would like to take. Medical Officer is working on setting up EMT training and IV training opportunities.

Captain Eric Bently reported on a new auto aid agreement with Fountain for structure fires and wildland fires. He is anticipating it to be completed by the end of the month. He also stated, Fountain is impressed with the amount of training, number of volunteers of the Hanover Fire Department

Deputy Chief Kevin Junglen advised the Board on training. He believes the online training and then going to weekly training to step up the volunteers game and gain knowledge to keep training up is working very well. He stated, "Now, we're at the point of getting to scenes in a timely manner and with the mutual aide we are stepping up even further."

8. OLD BUSINESS:

a. Update on additional signatures on Bank Accounts

Dwane Baker has talked to Cathy Junglen about being an additional signature for the bank account along with Dwight Smith. Dwane Baker asked Vicki Leaf to get with him when she arrives next month to schedule a time to meet at the bank. Cathy Junglen and Dwane Baker concurred that they will work on budget together.

b. Solar Panel Project Update

Deputy Chief and Fire Chief spent time with Best Way providing them with the number of energy used from all three stations over the last year. The company came back with

what the Department will need to run 100% off solar. They are looking at 110-125% capacity in the possibility more energy could be used if Volunteers stay at the station overnight, or the Department grows. It will take about 10 years to pay for the project and have a return on the investment. Solar Panels are under warranty for 25-30 years. The life expectancy of the solar panels is projected to be about 35 years.

c. Renewable Energy project 25 year replacement warrantee, the inverter for the battery backup is 15 years.

Last phase is looking into generator systems and how often they would be utilized, for critical needs; ie, a few of the lights, \$15k cost is per station, battery backup stations are warranted for 15 years. Chief Tatum said the Department doesn't qualify for tax subsidies at 30%. He believes it's something to look into. Utilities are going to continue to go up and if we have a plan in place to help with cost. Any unutilized energy, we'll sell back. He stated the Department is not in this to make money but it will help. It would help not to pay the ever-increasing rate on utilities.

Chief Tatum is looking for direction from the board and should the Officer's begin looking for an RFP. Dwight Smith is happy moving forward in this direction along with the other members of the Board.

d. 2017 Supplemental budget

Tweaked a bit. The notary will be in attendance next month. This will be notarized and submit to the County.

e. Christmas Party 5 December 2017

Volunteers are providing the meat. Everyone is invited to take part in the gift exchange (gift not to exceed \$20). Dwight Smith offered to bring the sleigh for pictures. Volunteers are picking up two families to adopt for Christmas (one from each Hanover School District #28) and items will be dropped off.

9. NEW BUSINESS:

a. 1st read of the 2018 Hanover District Budget

Some revisions to be made are adding \$500 under bookkeeping, \$8k under vehicle maintenance, \$2,808 under accident and sickness disability and the fourth change to be made on other line items to compensate for these revisions. Cathy Junglen made a motion to approve the 2018 Budget. Lori Hall-Underwood seconded the motion with amendments to the four line items. All voted, "aye."

10. OTHER BUSINESS:

Lori Hall-Underwood asked Mr. Baker if the board could have a 'grant working committee' as she has worked with the District Manager in the past on writing grants. Mrs. Hall-Underwood stated she feels uneasy with working directly with the District Manager with respects to her position on the Fire Board. She feels that having a working committee will prevent the appearance of a board member giving direction to the District Manager. Vicki Leaf felt that if Chief Tatum needs help, he'll ask for it and this is part of

the job the Department is paying him for. Cathy Junglen said she should forward any grants she finds to Chief Tatum. Mr. Baker feels any one of the members of the Board should be able to help Chief Tatum if needed. The result is that Chief Tatum will be in contact if he needs help.

11. FUTURE AGENDA ITEMS:

- a. 12 December 2017 (2nd reading and approval of 2018 Hanover District Budget)**
- b. Supplemental 2017 Budget**

12. BOARD COMMENTS:

Vicki Leaf wants to make sure that even though she's not here we need to remember to go through the chain of command. With new members, it will take a while to adjust, but we should utilize each of our strengths, be the support. We can't get into day-to-day operations, The Department will continue to grow and flourish as long as we grow and we flourish and work together as a team.

Cathy Junglen: none

Dwight Smith: He said it's a great job on trainings for the volunteers. He understands the mutual aid with Fountain is a big deal and to see it revolve into an auto aid will be wonderful for the Department. He said we need to keep moving forward in the right direction and thank you to everyone.

Lori Hall-Underwood: Ditto to Mr. Smith's comments. She said it's awesome that we're working with Fountain. It's awesome hearing all of the positive feedback from training program and it seems it's motivating people.

Dwane Baker: Thanked the guys and told them to go get some sleep.

13. EXECUTIVE SESSION REQUESTS

None

14. ADJOURNMENT

Cathy Junglen made a motion to adjourn, Dwight Smith seconded the motion. All voted, "aye." Adjourned at 8:12pm.